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The committees of the organizations are responsible for the preparations for party meetings and the careful selection of the agenda; in this they enjoy a broad independence which is favorable for stimulating initiative and activity. The more members participate in the preparations for a meeting, the greater the guarantee that the meeting will be realistic, politically clear, and interesting.

The growing volume of the activities of the party organizations requires that party members systematically participate in directing party work. There are still, in the party's organizations, many members who for years have not joined the discussion. This is evidence that the party committees do not take proper care in organizational work, do not assign the members their tasks, and do not check on their fulfillment.

Correct organization of a party meeting requires careful preparation of any decisions to be reached. To be effective it must be prepared collectively by the committees, together with the comrades who have been working on the problem under consideration and have helped to uncover any deficiencies.

The principal activity of the party organization is its daily organizational work: organizing the fulfillment of directives which have been accepted by the party meeting, and actively intervening when the fulfillment of the decision is slackening. Democracy within the party implies that all Communists have certain tasks of their own, since participation in party work means dealing collectively with problems.

The committee of the party organization has to take into account the qualifications of each individual member in assigning tasks. In addition, the committees have to examine all proposals, critical remarks, and complaints which have been brought up in the discussion of party meetings.

Participation in party meetings is one of the basic duties of the members. However, insufficient care has been taken to enable members to attend all meetings, particularly in enterprises which operate on three shifts. It is an important duty of the committee and its members to notify all members who have been unable to attend a meeting of all proceedings and decisions adopted.

One of the principal tasks of the committees of basic party organizations is the selection and education of personnel. Experience has shown that very often the fulfillment of party decisions is neglected and that party members are not being trained in positive, creative work. An examination of party organizations in the Ostrava coal mines has revealed very serious deficiencies in organizational and political activities. Educational work is also not organized, too few Communist Party members are assigned to the more important production branches, and the system of cells has not been properly adapted to the working places. Under these circumstances it is impossible to mobilize party members for the task of fulfilling planned targets for coal production, nor is the mobilization of mass organizations possible. The committees must study the situation on the spot and regroup the Communist workers in such a way that a sufficient labor force will be available for those production branches which are bottlenecks.

The committees of the organizations in collaboration with the members can reveal the shortcomings of party work through a thorough analysis of the situation in the various branches, and improve their work with the help of effective organizational measures. Purely organizational measures, however, are not enough. Quite a number of party organizations show serious deficiencies in political propaganda, of which the most flagrant shortcomings are the incomplete network of propaganda officers and the loose connection between propaganda and concrete political and economic tasks. The exchange of information from mass political work is not organized, and little attention is being given to the improvement of the ideological level or propaganda. The party organizations increase their influence over the masses of the workers not only at the meetings, gatherings, and conferences, but also through each individual member or candidate, through everyday propaganda activities, and by the example of working enthusiasm.

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At the February meeting of the Central Committee, Comrade Frank examined closely the work and shortcomings of the okres committees. The activities of the basic organizations will not improve unless the okres committees actively help the thousands of party workers of the basic organizations to apply new methods of administration and to solve problems.

It is the duty of the okres committees to see that meetings of members are convoked regularly. This does not mean, however, that they will prescribe to the basic organizations what day such meetings are to be held. They must also make sure that such meetings are held and that the okres party workers, members of secretariats, and instructors attend these meetings regularly. The same applies to the meetings of the committees of the party organizations, at which general meetings are prepared and their decisions implemented. It is necessary to strengthen this activity of the party organizations. According to the actual situation and needs the party presidium should send the okres committeemen to the factories or agricultural cooperatives to help them in the work of their basic organizations.

Those officials who have been newly appointed in the basic organizations need special attention and qualified advice. Some of them still lack the necessary experience and organizational knowledge, and do not know which parts of their work require their best attention.

Another important task of the instructors is to inform the okres committee quickly and accurately of the situation in the basic organizations. Every leading organ, to function properly, must know how the lower units are working and what is being done for the fulfillment of the party's decisions. To do their job properly the instructors must spend most of their time in the party organizations, in the factories, the villages, agricultural cooperatives, and offices. A further task of the instructors and of all okres party officials is to follow the increase in the numbers of personnel with whom they are working. They should propose to the okres committee plans for the political and technical training of this personnel, for their assignment to more responsible tasks, or for their transfer to work for which they are better suited.

Therefore, the okres committees must select as instructors experienced, politically mature, responsible workers. They must notify these instructors regularly of the most important decisions, inform them of the measures planned for the fulfillment of the decisions, and keep a constant watch over their ideological improvement. Besides the permanent instructors which are at the disposal of ten to 15 organizations, the okres committees should have other instructors for service in the basic organizations. The okres committees must take immediate steps to increase the number of instructors, to train them, and to make it possible for them to help increase the activities of the basic organizations toward fulfilling party decisions.

The main task of the presidium of the okres committee is organizational work, formulating decisions of the okres committee, regular control of the fulfillment of those decisions, and regular reports to the okres committee on the status of decisions and the measures adopted for their fulfillment. The presidiums of the okres committees must be assisted in these activities by the administrative staff of the okres committees.

A very important part of the activity of the okres committees is the working conferences, which constitute a part of the collective leadership of the okres. These are conferences which are held with party workers who are the backbone of the work of the okres committee. There are thousands of these members, cell leaders, propagandists, and others active in organizations outside the party itself, such as economic, governmental, and public organizations, and who are in close contact with the masses. Conferences with these party workers are an important factor in the mobilization of the masses for the fulfillment of

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party decisions. Of course, these conferences are not the same as the okres committee meetings, because the conferences discuss decisions adopted not only by the okres committee, but also by higher party organizations. Such conferences may be called for the whole okres or for any part of it.

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